



**Manchester College of Higher Education
&
Media Technology**
Admission Application For International Students

Return completed application form to:

Admission Office

Manchester College of Higher Education & Media Technology

DM Media City

57 – 63 Cheetham Hill Road,

Manchester M4 4ET

United Kingdom

Tel: 0044 (0)161 833 1555

Fax: 0044 (0)161 833 0391

Website: www.manchestertechnologycollege.com

Email: info@manchestertechnologycollege.com

Admission Application Form
Manchester College of Higher Education & Media Technology



1. Your Personal Details

Family Name/ Surname: (BLOCK CAPITALS)

Forename(s):

Home Address:

Post Code:

Title: Mr Ms Miss Mrs Gender: Male Female

Home Tel: (inc. Country/Area Code)

Mob No: (inc. Country/Area Code)

Email:

Date of Birth: (dd/mm/yyyy)

Correspondence Address: (if different)

Post Code:

Country of Birth: Country of Residence: Nationality:

2. Ethnicity Monitoring

The college is committed to provide equal opportunities for all. To assist us with our confidential monitoring please choose one selection from A – E to indicate your ethnic group and tick the appropriate box to indicate your cultural background.

A. White White White

B. Mixed White & Black Caribbean White & Black African White & Asian Any other mixed back ground please specify _____

C. Asian or Asian British Mixed Mixed Bangladeshi Any other Asian Background (specify)

D. Black or Black British Caribbean African Any other Black Background (Specify) _____

E. Chinese or other ethnic group Chinese Any other (Specify) _____

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Educational Establishments					
Please Provide the names of the last two educational establishments attended					
Institute Name		From		To	

5. Your employment background/work experience				
Job Title	Main Responsibilities	Name of Employer/Organisation	From Month/Year	To Month/Year

6. Immigration Status (if British citizen, skip to No. 7)			
<input type="checkbox"/> Student Visa	<input type="checkbox"/> Permanent Resident	Visa Expiry Date	Visa Validity Date
<input type="checkbox"/> Working Visa	<input type="checkbox"/> Visitor Visa		

7. English Proficiency			
Test Taken: GCSE, IELTS etc)			
Date of Test: (dd/mm/yyyy)		Result	

8. References	
<p>You are required to provide two references if applicable. One academic (for example teacher / college lecturer) and one professional (for example employer). References from family members and friends are not acceptable. The reference may be sent together with the application form or directly from the referee to the college address. Please note that mature/work-based applications need only provide a professional reference.</p>	
Name of referee 1.	
Address of referee	

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Name of referee 2.	
Address of referee	

9. Fees

If you are living in European Union but born outside the EU, please state date of first entry to the EU and your reason for being here.

Payment of fees; who is expected to pay your fees?

Yourself Family Member Sponsor Employer

Other please state

10. Personal Statement

Please give reason for choosing the programme and any additional information that may be relevant to your application. (Continue on separate sheet if necessary).

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11. Disability

- | | | |
|---|--|---|
| <input type="checkbox"/> 0.No Disability | <input type="checkbox"/> 4. Wheelchair User/Mobility | <input type="checkbox"/> 8. Multiple Disabilities |
| <input type="checkbox"/> 1. Dyslexia | <input type="checkbox"/> 5. Personal Care Support | <input type="checkbox"/> 9. Disability not listed |
| <input type="checkbox"/> 2. Blind/Partially Sighted | <input type="checkbox"/> 6. Mental Health Difficulties | <input type="checkbox"/> 10. Autistic Spectrum |
| <input type="checkbox"/> 3. Deaf/Hearing Impairment | <input type="checkbox"/> 7. Unseen Disability | |

12. Criminal Convictions

Do you have any criminal convictions? Yes No If yes Give details Below

13. How did you hear about the courses at MCHMET?

We would be grateful if you could indicate below how you heard about the course you applied for. This will enable us to plan further publicity more effectively.

14. Data Protection Act (1998)

The Data Protection Act (1998) does not permit us to give information about an application to any person other than to the person who made the application.

□

15. Terms & Conditions of Enrollment

- An **application** fee of **£100** is required before a student will be issued an **Offer of Place Letter**. (The registration fee is non-refundable)
- To apply for a visa at the **British High Commission** you are required to obtain an Acceptance Letter for which you will be required to pay a minimum deposit ~~£200~~ £400.00
- If a student make a requests to cancel for whatever reason, the following conditions will apply:-
- Where a student has obtained a student visa on behalf of MCHMET and then after student changes his/her mind not to follow the course at MCHMET college there will be no refund whatsoever.
- Transfer of fees to another student will be solely at the discretion of the Directors. An application fee of £200.00 will apply on transferring the fees.
- If a student had an admission in a college for over a 9 months period whatever the fees is paid will not be refunded.
- After refusal of visa if student does not apply for refund of fees within a month the fees will not be refunded.

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16. Declaration

Read and Sign:

I declare that I have answered all questions correctly. I understand that misinformation will invalidate this application. I have enclosed or will send official documents to support application. By my signature I hereby authorize and provide a waiver to previous post-secondary institutions I may have attended to release to MCHMET any information which may be required concerning my previous academic record.

Signature:

Date:

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17. Official Use Only

Application Number:		Course Code:	
Fees:		Start Date:	End Date:
Consultant:		Received Date:	